

AGENDA FOR MEETING 3 OCTOBER 2016

1. To receive apologies.
2. Declarations of Members' interests on any matters to be placed before the Council.
Members are reminded of their responsibility to declare any personal / prejudicial or disclosable pecuniary interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011, The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 and the Council's Code of Conduct. If the personal interest is a prejudicial interest or there is a disclosable pecuniary interest, then the individual member should not participate in a discussion or vote on the matter and must withdraw from the meeting and not seek to influence a decision.
3. To confirm and sign the Minutes of the Parish Council Meeting held on 5 September 2016 as a true record. (Document enclosed)
4. To consider the Police Report. (Last months in touch newsletter enclosed)
5. To adjourn the meeting for the Public Forum.
The meeting may be adjourned at this point to listen to representations from the public or community groups wishing to bring matters to the attention of the Council. Matters requiring a Council decision or support must be included as a specific Agenda item.
6. Enhancing Wheelton
 - a) Traffic Issues – update on the SPiD trailer.
 - b) Recreation Area Enhancement.
 - access to Meadow Street play area from Victoria Street
 - update on walkway lighting
7. To consider any Planning Applications received from the Borough Council.
The Parish Council is requested to consider the following application(s) and make representations to the Borough Council. Details of the applications will be available at the meeting and can be viewed on www.chorley.gov.uk
8. To approve the schedule of payments for the period since the 5 September meeting of the Parish Council.
Mrs J Carr – Clerks Salary October - £323.37
Inland Revenue – Salary Deductions - £80.80
SLCC – Annual Membership - £103.00

DD
Data Protection – £35.00
E-on – War Memorial Electricity - £56.16
9. To consider the EXTERNAL AUDIT REPORT. Members are requested to note that the external audit has been completed and no issues have been raised except for the omission of the date of Chairman signing the form. (Appendix A)

10. To receive the Bank Reconciliation, Income and Expenditure sheet and Receipts and Payments sheet to September 2015. (Appendix B, C & D)
11. To agree Parish Council attendance at the following training sessions –
 - Chairmanship Workshop, 8.11.16, 7-9pm cost £25.00
 - Finance Workshop, 29.11.16, 7-9pm cost £25.00
 - LALC AGM – 19 November 2016 – Chairman and Clerk to attend to deliver the proposal regarding site visits
 - SLCC – Data Protection and Freedom of Information – 19 or 20 October 9.30am – 4.00pm. The Clerk requests to attend this session. There may be additional places on offer for Councillors.
12. To note the Remembrance Sunday Service will take place on Sunday November 13th 2016 at 12.30pm. To consider purchase of the poppy wreath.
13. To receive any Items for Information only.
14. Date of Next Meeting
Monday 7 November 2016 at 8.00pm.