

**MINUTES OF THE 982<sup>nd</sup> WHEELTON PARISH COUNCIL MEETING  
HELD ON MONDAY 9 MAY 2016  
AT WHEELTON VILLAGE HALL, WEST VIEW, WHEELTON**

**PRESENT:** Councillors Berry, Dickenson, Harper, Hayes, Scambler and Wheale.

**Clerk:** Parish Clerk Joanne Carr.

**APOLOGIES FOR ABSENCE**

Apologies for absence were received from Borough Councillor M France.

**DECLARATIONS OF INTEREST**

Councillor Fowler declared a non-pecuniary interest in item 231/05/16.

**MINUTES FROM THE LAST MEETING 4 APRIL 2016**

222/05/16 The minutes were accepted as a true and accurate record.

The Chairman reported that he had recently used the local 24A Bus Service, the service is now using the third revised time table and is a much reduced service.

**POLICE REPORT**

There were no reports from the Police.

**COMMENTS FROM THE PUBLIC**

There were no comments from the public.

**ELECTION OF CHAIRMAN**

Following a Discussion on succession, Councillor Dickenson was elected Chairman for the 2016-176 Year.

223/05/16 Councillor Dickenson advised that this would be his last term of office and that he would not be standing for re-election in 2018, Councillor Dickenson agreed to accept the role of Chairman this year but would not stand as chairman next year.

Councillors Berry and Hayes joined the meeting.

## **ELECTION OF VICE-CHAIRMAN**

224/05/16 Following a Discussion, Councillor Harper was elected Vice-Chairman for the 2016-17 Year.

## **ELECTION OF OFFICERS**

225/05/16 Following a Discussion, the representatives were agreed as follows:-  
LAPTC Chorley Area Committee representatives – Councillors T Dickenson and R Wheale (Substitutes – Councillors N Hayes and K Berry)  
Heapey and Wheelton Village Hall Committee representative – Councillor R Wheale  
Heapey and Wheelton War Memorial Trustees - Councillor R Wheale and Mrs D Gorton  
Heapey and Wheelton Charity Trust Trustees - Councillors R Wheale and T Dickenson  
Playground Working Group - Councillors N Hayes and J Fowler  
Tree Warden – Councillor J Fowler assisted with Parish Clerk  
Press Officer - Councillors T Dickenson and M Harper  
Communications (Newsletter) Co-ordinator – Parish Clerk – assisted by Councillors T Dickenson and J Fowler  
Wheelton Website Co-ordinator – Parish Clerk assisted by Councillor Harper  
Chorley Three Tier Forum – Councillors T Dickenson and M Harper

The Chairman suspended standing orders and James Reilly from Easy Web Sites was welcomed to the meeting. Mr Reilly gave a presentation on his company's Parish Council based websites and the history of Easy Web Sites which had been in business for 10 years and currently worked with 10 Parish and Town Councils. Mr Reilly advised that the cost of the website would be £500.00 + VAT, and a £20 per month charge for hosting and support.

Mr Reilly was thanked for his informative report and left the meeting. Standing orders were reinstated.

## **ENHANCING WHEELTON**

### **a) Traffic Matters**

The Chairman advised that following the reply from Jennifer Mein, Lancashire County Council, he had contacted the press and advised that when he had tried to arrange a meeting to discuss the issue with the County Officer, he had been informed that the Officer would have to ask for permission to attend a meeting.

226/05/16 It was RESOLVED that the Chairman could continue to push the County Council for a site visit to enable the County Council Officers to be advised of local knowledge to enable targeted work to be carried out and reduce the number of unsuccessful visits by County Council workers and a better resolution of issues.

The Clerk advised that the village would receive out of hours parking enforcement visits through Borough Councillor Whittaker.

## **b) Recreation Area Enhancement**

### **Walkway Lighting**

The Clerk advised that he had met with Chorley Borough Council regarding lighting on the cobbled walkway. A feasibility study would be undertaken and it was reported that the project was included in the Eastern Parishes meetings agenda.

### **Dogs on Recreation Ground and dog mess**

The Chairman advised that he had spoken to a Lady who was exercising her dog on the recreation area. The Lady had advised that she had not realised that dogs were not allowed in the area as she had not seen the signs at the top and bottom of the hill. It was agreed that a number of signs be ordered and placed on the fence either side of the field.

Councillor Fowler advised that the dog mess on the gynel from Millbrook Close was increasingly a problem.

226/05/16

It was RESOLVED that the Clerk should report the matter to Chorley Borough Council and investigate whether they had any "no dog signs". If Chorley Borough Council did not have any signs, the Clerk was instructed to purchase half a dozen signs.

### **Play Equipment**

Councillor Wheale reported that the ramp on the small play equipment could be replaced but that the rope would be difficult to repair. Governors noted that the rope had been the element that had needed repairing on a number of times and it was questioned whether the ramp could be replaced without the rope.

227/05/16

It was RESOLVED that the Clerk should contact the manufacturer of the play equipment and ascertain whether the ramp can be replaced without a rope, if this was acceptable Councillor Wheale would arrange for the ramp to be replaced.

### **Chorley Borough Council Project**

The Clerk reported that Chorley Borough Council had provided a photograph and quotations for fencing on the Meadow Street side of the Play Area. Councillors advised that the fencing was not what had been requested and that the fencing should be of a similar type to the Victoria Street fencing. The Clerk was requested to respond to the email and advise that any proposed fencing should be in keeping with the existing fencing that is in place.

## **PLANNING MATTERS**

16/00365/FUL Laneside Farm, Brown House Lane, Higher Wheelton.

228/05/16 It was RESOLVED that the Borough Council should be advised that the Parish Council were not able to consider the application as the site plan was not clear and the stables to be removed were not on the plan. The Parish Council felt that local knowledge showed that there was an open ditch next to the area for the new stables, there was no information regarding where the effluent would be discharged to and Thirlmere Aqueduct was in the vicinity of the development.

16/00368/FUL Hillview Stables, Buckholes Lane, Wheelton.

229/05/16 It was RESOLVED that the Parish Council should advise that they felt that this application was for overdevelopment and was not for personal use.

16/00329/FULHH Flash Green Acre, Jenny Lane, Higher Wheelton.

230/05/16 It was RESOLVED that the Parish Council should make no objection to the application but to should be in keeping with the local area.

16/00403/FULHH Highfield Harbour Lane, Wheelton.

231/05/16 It was RESOLVED that the Parish Council would make no objection to the application.

## **ACCOUNTS FOR PAYMENTS**

232/05/16 All accounts were authorised for payment:

Mrs J Carr – Clerks Salary May - £320.00  
Inland Revenue – Salary Deductions - £80.00  
Mrs J Carr – Website Charges - Fasthosts - £93.10  
Aon - Insurance - £886.60

## **AUDIT STATEMENTS AND FINAL ACCOUNTS**

Councillors reviewed the following documents for the 2015/16 year;

- Bank Reconciliation
- Statement of accounts
- Receipts and Payments

220/04/16 Councillors APPROVED the reports as circulated, the signing of the Audit Statement and Ms Joanne as Internal Auditor for the 2015/16 year.

## **DATA STORAGE**

Councillors noted the report on data storage and following discussion on Data Protection, Data Storage, Computer software and secure storage.

It was RESOLVED that:

221/04/16

- the Clerk should register the Parish Council with the Office of the Information Commissioner at a cost of £35.00 per year.
- Investigate whether data storage would be available through Easy Web Sites.
- Defer the decision regarding cloud storage and software safety to the June meeting of the Parish Council.

## **CLOSURE OF CHORLEY A&E**

The Chairman advised that he had attended the Chorley Borough Council regarding the temporary closure of Chorley Accident and Emergency. The Chairman gave an overview of the meeting and advised that Chorley A&E had been understaffed for a long time. The local Minister of Parliament had been assured that the A&E would remain open but this had not been the case. The Clerk updated Councillors on Chorley Borough Council's press release and Councillors raised their concerns and discussed implications to residents.

It was RESOLVED that the Clerk should write to Central Government to express the Parish Councils disappointment at the actions of the National Health Service in closing the Chorley A&E and advise how this impacts on both residents.

## **PARISH COUNCIL WEBSITE**

This item was deferred to the June meeting of the Parish Council.

## **NEWSLETTER**

Councillors discussed the articles for the newsletter and it was agreed that the Clerk should include an article on the Urgent Care Centre that had replaced the A&E at Chorley Hospital.

## **POST OFFICE CLOSURE**

This item was deferred to the June meeting of the Parish Council.

## **ITEMS FOR INFORMATION ONLY**

The following items were noted for information:

- Iron Man UK – Sunday 17 July 2016.

**DATE OF NEXT MEETING**

Monday 6 June 2016 at 8.00pm.

The meeting closed at 10.00pm

Minutes approved and accepted as correct

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Chairman  
Dated .....