

**MINUTES OF THE 1041<sup>st</sup> WHEELTON PARISH COUNCIL MEETING  
HELD ON 9 MONDAY MAY 2022  
AT WHEELTON VILLAGE HALL, WEST VIEW, WHEELTON**

**PRESENT:** Councillors Harper, Mrs Berry, Dickenson, Mrs France, and Scambler.

**IN ATTENDANCE:** County Councillor Cullens, Borough Councillor Miss Whiffen and one member of the public.

**Clerk:** Parish Clerk Joanne Carr.

**DECLARATIONS OF OFFICE**

Councillors Mrs Berry, Dickenson, Mrs France, Scambler and Wheale made their declarations of acceptance of office and signed their Register of Interest form.

Councillors Mrs Berry and Scambler declared an interest in 08/05/22 application 22/00337/FULHH as the property overlooks their land. Councillor Dickenson declared an interest in 11/05/22 Queen's Jubilee Grant Request and left the room for this item.

**COUNCIL VACANCIES**

**01/05/22**

The Clerk advised that the Borough Council had advised that the Parish Council could co-opt to the two vacancies following the Parish Council Elections. The advice from Chorley Borough Council was that it was the Parish Council's decision whether to advertise the vacancies or co-opt to them at this meeting. Councillors felt that because the election was less than a week ago the positions on the Parish Council had been fully advertised and **RESOLVED** that the vacancies should be filled by Co-Option at this meeting.

Mr Harper confirmed his interest in standing for one of the positions. Mr Hayes had previously advised that he had returned his paperwork to the Borough Council, but it had unfortunately been the wrong office which he was not advised of at the time.

**02/05/22**

Following discussions, it was **RESOLVED** that Mr Harper Co-Opted to the Parish Council. It was further **RESOLVED** that the second vacancy should be deferred due to Mr Hayes not being at the meeting.

**03/05/22**

Councillor Harper made their declaration of acceptance of office and signed his

Register of Interest form.

### **ELECTION OF CHAIRMAN**

**04/05/22** Following discussion, Councillor Harper was elected Chairman for the 2022-23 Year.

### **ELECTION OF VICE-CHAIRMAN**

**05/05/22** Following a Discussion, Councillor Berry was elected Vice-Chairman for the 2018-19 Year.

### **ELECTION OF OFFICERS FOR 2022/2023**

**06/05/22** Following a Discussion, the representatives were agreed as follows: -

Chorley Liaison Meetings – Councillors M Harper / T Dickenson  
LAPTC Chorley Area Committee representatives – Councillor R Wheale  
(Substitutes – Councillors K Berry)  
Chorley Council Easter parishes Neighbourhood Area Meeting – Councillor M Harper  
Chorley Council Equality Forum – Councillor Mrs M France  
Heapey and Wheelton Village Hall Committee representative – Councillor K Berry  
Heapey and Wheelton War Memorial Trustee Representative - Councillor R Wheale  
Heapey and Wheelton War Memorial Trustees – Mr B Mason, Mrs D Gorton, Mr T Dickenson and Mr R Wheale  
Heapey and Wheelton Charity Trust Trustees Representative - Councillors R Wheale  
Tree Warden – Councillor M Harper  
Press Officer - Councillors T Dickenson. Any emergency press release should be a bland statement produced in consultation with Councillors.  
Communications (Newsletter) Co-ordinator – Parish Clerk – assisted by Councillor M Harper  
Wheelton Website Co-ordinator – Parish Clerk  
Rivington and Brinscall Local Advisory Group – Councillors Dickenson.

### **APOLOGIES FOR ABSENCE**

Apologies for absence were received and accepted from Councillor Wheale.

### **COMMENTS FROM THE PUBLIC**

Councillors agreed to take this item early in the meeting.

Mr Malloy gave an overview of his email regarding the repairs to the canal towpaths. He stated that it had been good to see people using the towpaths during the pandemic, but the condition of the paths had now deteriorated. The

Canal & River Trust (CRT) had appointed a new officer who was reviewing all areas and had suggested getting a group of volunteers involved in the repairing project. There has been some work done where the boats moor up. The Clerk advised that she had been copied into an email showing that the estimated cost of the work had was currently approximately £1,000,000.

Mr Malloy requested that the Parish Council get involved and supported the group but was advised that the Parish Council's main priority for this year was the refurbishment of the play equipment. Councillor Scambler advised that the land belonged to the CRT and the boaters pay a fee to the CRT. The group would need to ensure that any work was undertaken under CRT instruction so that they carried the insurance and liability.

Councillor Dickenson agreed to work with Mr Malloy in looking for bids for funding.

Mr Malloy was also offered some space in the next newsletter if he wanted to produce an article for inclusion.

## **MINUTES FROM THE LAST MEETING 4 APRIL 2022**

**07/05/22** The minutes were accepted as a true and accurate record and signed by the Chairman on behalf of the Parish Council.

### **OFFER OF LAND**

The Clerk reported that there had been an offer of some land at the top of Fishwick Lane in Higher Lane which were currently allotments and was considering offering them to the Parish Council for a Play Area.

Councillors noted that a site visit would need to be undertaken to ascertain suitability and would need a formal proposal before they could consider the offer.

Councillors discussed the matter and the costs, accessibility and use of the land. County Councillor questioned whether the owners would be interested in turning the allotments into managed allotments for example Men for Sheds.

Borough Councillor Whiffen advised that the owner had been due to attend the meeting to discuss the offer but had not arrived it was therefore agreed to defer this any further until a formal offer was received.

### **POLICE REPORT**

The Clerk reported that the police had sent a report in but there were not issues affecting the parish to note.

## **COMMENTS FROM THE PUBLIC**

Councillor Mrs Berry advised that the road on Victoria Street was sinking. This had been reported on previous occasions and the Council kept repairing with a layer of tarmac but that this was not repairing the problem and it kept sinking again. County Councillor Cullen agreed to investigate.

Councillors discussed speeding on Victoria Street, traffic calming and damage to vehicles and tyres.

## **ENHANCING WHEELTON**

### **a) Traffic Matters**

The Clerk reported that she had received no information or update on the repair to the fingerpost.

### **b) Recreation Area Enhancement**

The Clerk advised that bids for grants had been submitted and work for the project was ongoing.

### **c) War Memorial**

The Clerk advised that the quote for the War Memorial pointing from the Grounds Maintenance Contractor was outstanding.

## **PLANNING MATTERS**

**08/05/22** The Parish Council considered the following planning applications and RESOLVED to make the following observations:

22/00337/CLEUD Kreen Akrore, 20 Bett Lane, Higher Wheelton  
Application for a certificate of lawfulness for an existing detached garage.

The Parish Council made no objection to this application but raised the concern about the number of retrospective applications being received.

22/00372/FULHH The Barn, Lodge Bank, Brinscall  
External elevational and window alterations in order to facilitate the conversion of an existing stable block to ancillary living accommodation and home office space.

The Parish Council make no objection to this application.

22/00337/FULHH 18 Meadow Street, Wheelton  
Juliette platform balcony to first floor, rear bedroom window

The Parish Council make the observation that this could be a loss of privacy to

neighbouring properties.

22/00356/FULHH Carmarosa, Harbour Lane, Wheelton  
Building of decking and a storage shed at the rear of the property.

The Parish Council make no objections to this application.

### **ACCOUNTS FOR PAYMENTS**

**09/05/22** All accounts were authorised for payment:

Mrs J Carr – Salary May – £447.83  
Inland Revenue – Salary Deductions May - £112.00  
LALC Annual Subscription - £188.40  
BHIB Easy Websites – Annual Insurance - £924.42

DD Easy Websites – Web Hosting and Support May – £27.60

### **ACCOUNTS**

**10/05/22** Councillors APPROVED the Audit Statement for signature as circulated and APPROVED Mrs Joanne Ainsworth as the Internal Auditor for the 2021/22 Financial Year.

Councillor Dickenson left the meeting.

### **PLATINUM JUBILEE GRANT REQUEST**

The Parish Council noted the request from the Village Hall Committee regarding funding for a Queen's Jubilee Event. Councillor Mrs Berry advised that due to allergy and dietary requirements the committee would have to purchase cakes and biscuits rather than have them donated. The Village Hall Committee were aware that Wheelton Parish Council do support the Village Hall annually and had noted that Heapey Parish Council did not so would be requesting a larger grant from them.

**11/05/22** The Parish Council RESOLVED to award the Village Hall Committee a grant for their Platinum Jubilee event up to a maximum figure of £100.00.

Councillor Dickenson returned to the meeting

### **PARISH COUNCIL NEWSLETTER**

The Parish Council noted the summer newsletter would be produced for the July meeting of the Parish Council and discussed information to be included.

**ITEMS FOR INFORMATION**

There were no items for information to report.

**DATE OF NEXT MEETING**

Monday 6 June 2022 at 8.00pm.

The meeting closed at 9.35pm.

Minutes approved and accepted as correct

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Chairman

Dated .....